



ENERGY & ENVIRONMENT POLICY DIRECTOR

JOB DESCRIPTION

BUSINESS DESCRIPTION

A Better City advances Boston's and the region's economic health, access, sustainability, and quality of life through applied research, planning, targeted services, and advocacy. In pursuit of its mission, A Better City brings together work in the three core program areas of transportation and infrastructure, land use and development, and energy and the environment.

POSITION DESCRIPTION

The Environment & Energy Policy Director will provide guidance and support to the ABC board on key energy and environment policy issues, and represent the organization and its interests at meetings with state and local officials, public sector staff and other stakeholders. The advisor will develop a policy agenda, present it to the ABC board to develop priorities, and work with the Energy and Environment team to ensure the energy and environment unit's research and programs are informed by this agenda. The advisor will report directly to the ABC President & CEO and will be responsible for the following activities..

KEY TASKS & RESPONSIBILITIES

- Develop an energy and environmental policy agenda including energy and environmental policy positions and activities to lead the ABC board, the business community, staff and consultants on identified energy, sustainability, climate preparedness and economic priorities.
- Monitor and ensure effective partnership in the implementation of Boston, the state and region's energy and climate plans and identify ways to collaborate with the public and private sectors on strategy and policy development and program design.
- Research, analyze and prepare detailed briefings, summaries, white papers, reports and recommendations on energy and environment issues, public policy, program development, and organizational strategy.
- Increase the organization's presence on related coalitions, and strengthen relationship with key legislators, staffers, elected and public officials, and administrators.
- Position ABC as an essential resource for media covering energy and resiliency topics, secure speaking roles for the organization and/or its members at appropriate local conferences and events in order to increase awareness of the business community's support for these issues, and write op-eds to generate media.
- Provide leadership at meetings with the ABC board, staff and consultants.
- Participate in the recruitment and retention of membership.
- Collaborate and assist in the management of staff and programs in the Energy and Environment Unit.
- Assist in the development, submittal, and leadership of grant applications and entrepreneurial initiatives to support the Energy and Environment Unit's work.
- Assist in the planning and coordination of educational events either standalone or integrated with regular ABC events.
- Participate in ABC activities as requested including board meetings, committee meetings, special events, and advocacy activities.

DESIRED SKILLS

- At least 5-7 years of working experience, preferably in the field of energy, environment, and/or sustainability with a focus on the commercial real estate sector
- Strong understanding of and experience in local, state and federal energy and environmental policy, energy efficiency programs, and climate resiliency
- Politically astute
- Existing relationships with elected officials and their staff helpful but not required
- Strong communication, writing and analytical skills
- Strong initiative and a team player willing to collaborate with others

EXPERIENCE/EDUCATION

- Master's Degree (in related field)

HOURS/COMPENSATION

- 40 hours/week
- Salary commensurate with experience. Benefits include health and dental insurance, transit subsidy, Hubway membership, short and long term disability plans, group life insurance, 401(k) plan, and generous holiday and vacation schedule

HOW TO APPLY

A Better City is an equal opportunity employer with a convenient downtown Boston location. Cover letters and resumes will be accepted via email only to jobs@abettercity.org until the position is filled.